

PACAC Meeting (Tuesday, February 2, 2021) 3:30 – 5:00 p.m. via google-meet

WELCOME/INTRODUCTIONS - Marty Brewer

Superintendent Brewer welcomed the Port Angeles Capital Advisory Committee (PACAC) Members and stated that today is a good day for the Port Angeles School District. He shared that we now have some secondary and all elementary grades back on our campuses in a school schedule. He exclaimed that we are in 2021 and are finally back to talking about investing time and energy back into our schools with the Capital Levy that passed.

He asked each member to introduce themselves and give a brief explanation of why they wanted to be on this committee. All Member were present, along with Director of Finance and Operations, Kira Acker, and Executive Assistant to the Superintendent, Jennie Wilson.

Superintendent	Two School Board Members
One Certificated Stevens Middle School Staff	One Classified Stevens Middle School Staff
Stevens Middle School Principal	Maintenance and Operations Director
Four Community Members	

- Marty Brewer
- Nolan Duce
- Sandy Long
- Sarah Methner
- Mike French
- Terra Horton
- Sean Worthington
- Steve Methner
- Kristen Lunt
- Kelsey Orgler
- Melissa McBride

RESPONSIBILITIES OF PACAC – Marty Brewer

Superintendent Brewer reviewed the agenda for the meeting and went through the responsibilities of the committee.

- Steve Methner stated that the agenda was great for this first meeting together.

TEAM NORMS – Marty Brewer

Superintendent Brewer reviewed the Team Meeting Norms that were listed on the agenda to keep the committee focused on their work together.

Meeting Norms

Honor time and agenda: on task, be focused and present
Relationships, active listening and sharing, collaboration
Reduce distractions
Respectful, professional, and civil

- Sarah Methner shared that she would like one of the norms to be that conversations and decisions made in the committee stay within the committee until ready to be shared.
- Superintendent Brewer commented on Sarah’s recommendation that he agrees, and that we need to have talking points that the members should talk as a group as a whole and not as an individual committee member.
- Steve Methner asked if these meetings are open to the public.
- Superintendent Brewer shared that all PASD Meetings are open to the public except for executive sessions that the board of directors must announce that they are going into.
- The committee decided that the meeting norms will come back to be further reviewed at the next meeting.

PROJECT PLAN TIMELINE REVIEW – Marty Brewer

Superintendent Brewer reviewed the background, membership, duties and responsibilities of PACAC members to provide feedback to the board of directors. He also addressed the accountability of the group to review the expenditure reports produced by the district, and making recommendations on the design process. He said that the PASD Board of Directors will make all the final decisions with recommendations brought forward from PACAC.

Superintendent Brewer also reviewed the following documents with the committee.

- [Timeline Levy Projects](#)
- [30 Year Plan](#)

FINANCE REVIEW – Kira Acker

Director of Finance and Operations, Kira Acker, gave a finance review for the group. She shared about the SCAP Funding (funds that the State will give us). She also shared taxes that will be collected by the county over five years 43% in October and 57% in April of each year.

<u>Collection Year</u>	<u>Estimated Levy Rate/\$1,000 Assessed Value</u>	<u>Levy Amount</u>
2021	\$2.62	\$10,100,015
2022	\$2.62	\$10,403,015
2023	\$2.62	\$10,611,076
2024	\$2.62	\$10,717,186
2025	\$2.62	\$10,824,358

- Nolan Duce shared the following information:

This is from our facilities rep at OSPI. At the time of this email, August 2019, SCAP was funded at \$232.10 and our assistance % was 58.83%.

Stevens	67,194	\$232.10	58.83%	\$9,174,966
Monroe	41,760	\$232.10	58.83%	\$5,702,095
Fairview	25,789	\$232.10	58.83%	\$3,521,344

SCAP Total of \$18,398,405

(The construction cost allocation went up, \$238.22, but our funding assistance %, 57.54% went down. I show a new total of \$18,469,463.)

- Superintendent Brewer reviewed the Capital Levy Resolution that is on the PASD Website.

STEVENS MIDDLE SCHOOL PLAN – Nolan Duce

Maintenance and Operations Director, Nolan Duce, shared the plan to start with Stevens Middle School. He stated that the key fact to remember is that in the 2025 election and thereafter it will not be a new tax. He explained the additions to SMS and the organization of the design. He also shared that safety and security updates will be in place with the new construction of SMS.

SAFETY VESTIBULES UPDATE – Nolan Duce

Nolan Duce reviewed the work done on the Elementary School Security Vestibules at Franklin, Roosevelt, and Hamilton. They were all completed in 2020 to stay on the timeline. He stated that this work was done with keeping the cost down and still maintaining a quality product. Staff carry an access card to enter and exit.

- [Franklin \(in\)](#)
- [Franklin \(out\)](#)
- [Hamilton \(in\)](#)
- [Hamilton \(out\)](#)
- [Roosevelt \(in\)](#)
- [Roosevelt \(out\)](#)

- Superintendent Brewer shared that it is necessary to have controlled access to our buildings.

MONROE FIELDS REVIEW – Nolan Duce

Nolan Duce stated that the Monroe Fields are the goal for 2021. He shared the map below as an example of what could go in that space. He also shared that soccer fields are the most desired right now, and that there is a need for sport fields on the East side of town.

- [Map of Monroe Field](#)

- There was discussion artificial turf, room for football field, soccer, baseball, parking lots, cost of grass, drainage, flat space, lighting, and how the fields will look.

CLOSING COMMENTS – Marty Brewer

Superintendent Brewer thanked everyone for attending and said the next meeting will also be via google-meet on Tuesday, March 2, 2021 at 3:30 p.m. The meeting ended at 5:03 p.m.

You have been invited to the following event.

PACAC

When Tue Mar 2, 2021 3:30pm – 5pm Pacific Time - Los Angeles

Joining Join with Google Meet
info

meet.google.com/emx-ojzr-eaa

Join by phone

(US) [+1 515-442-7205](tel:+15154427205) (PIN: 868863907)