

Jefferson PTO Meeting Minutes October 11, 2011

Attending: Terri Guerrero, Christine Amsdill, Carrie Sanford, Becca Busch, Tricia Murphy, Gretchen O'Brien, Michelle Olsen, Coya Erickson, Hilikka Hamäläinen, Marilyn Mattie, Katie Osorio, Lisa MacDonald, Leslie Briggance, Louisa Monger, Tracy Baker. Total: 15

Meeting called to order at 6:31pm.

- **Welcome:** Terri Guerrero called the meeting to order. All members introduced themselves.
- September 13, 2011 meeting minutes were reviewed and approved.
- **President's Report:** Terri listed events that had taken place and were currently taking place: Open House, School Pics, Movie Night, Books and Beyond and Fun Run. **Pastries for Families** will be upcoming. A welcome email has been sent to all volunteers who have provided us with their email addresses. The email we sent has provided them with our contact information.
- **Treasurer's Report:** \$5865.86 currently in checking, some expenses pending. This is about \$3000.00 more than last year at this time.
- **Principal's Report:** Mrs. Olsen presented information regarding Title 1 funding. The Response to Intervention (RTI) brochure was distributed and reviewed as well as Parent Involvement Plan/Procedures documentation. Any questions regarding this information may be directed to Mrs. Olsen or Mrs. Erickson.
- **Committee Reports:**
- **Fun Run 2011** info was sent home. Event will take place Tuesday, Nov 1st. We are still in need of volunteers. Currently, a strategy is being discussed for filling/labeling water bottles. Carrie will post our volunteer needs on Facebook and our volunteer coordinator Lillian Easton-Larsen can be contacted if one wants to volunteer.
- **Books and Beyond** board will be updated every Friday. A request was made by Mrs. Olsen to add a popcorn day to lunchtime once a month. Free popcorn tickets will be awarded as the prize for level 2. We will perhaps ask 6th graders to help with popcorn payments during lunch as we will charge .25/bag for kids who don't have tickets. **A motion was made by Terri to purchase 4 boxes of popcorn and bags. Expense will not exceed \$160.00. Motion was approved.**
- **School Pictures** were taken again this year by Michele Hayman. We will accept payments through Thursday, October 13th. Retakes will be scheduled after Winter Break...TBD. As of yesterday, the PTO has made \$2442.50.
- **Friday Food Bank** bags have been put on hold until further notice; this service may possibly resume on October 21st. Beth Crabb is coordinator and we thank her for her efforts thus far.
- **Movie Night** was extremely successful and PTO sold clearance Jefferson apparel in addition to concession foods and beverages. Carrie Sanford stated that we don't have another Movie Night on calendar, so we will further discuss adding another one for this school year.
- **McTakeover** will occur on November 30th. Terri has ordered 100 coupon books and she will pick them up when they are ready. We will be selling them immediately upon receiving them. Gretchen will post notices and send out flyers when coupon books become available.
- **OPI/NatureBridge** trip will be attended by 6th grade students Oct 26-28th. Warm jackets, rain gear, fleece, socks and boots will be accepted for storage shed donations. Ms. Bauman is contact for this. Mrs. Olsen also has some clothes available if there is a need.
- **New Business:** Upcoming events and volunteer opportunities are as follows:
- **Fun Run 2011-** need volunteers to wash, fill and label water bottles
- **Books and Beyond-** popcorn lunchtimes...Tracy Baker volunteered...thank you!
- **Flyer photocopying-** need someone to make photocopies for school wide distribution...Leslie Briggance volunteered to photocopy Monday mornings...thank you! Christine A. will distribute flyers to teacher's mailboxes at 11:00am Tuesday mornings.
- **Safeway Back to Schools-** need a coordinator for event for early next year. So far, we have earned \$5095.00 during the fall receipt drive.
- PTO discussed a couple of science-oriented learning opportunities for students: **Pacific Science Center** information is attached to this month's agenda. A brief synopsis: there are two dates that they will be in

our area and we won't have to pay transportation costs: November 2nd Blood and Guts (Human Body) and January 12th Electricity, Machines & Magnets (Physics). They have a 5 hour exhibit for classrooms to visit, an assembly and 45 minutes for visiting each 1-6th grade classroom. Normal cost is approximately \$1300.00, but we could possibly qualify for a reduced cost of around \$600.00. The other opportunity is through **NatureBridge (OPI)** who could provide a more tailor-made program for our students and not a set subject. We could design the assembly and they would spend 90 minutes in each classroom again structuring teachings to fit in with each grades' curriculum and grades K-6 would be visited. We could get this for approximately \$600.00. Tricia Murphy, Co-Treasurer, was asked if this was financially possible for PTO and she stated that if we are able to achieve average Fun Run earnings we would be in good financial position to make this happen. Becca will be discussing these options with faculty to determine if this sounds like a good idea as we do have events occurring close to the proposed dates for Pacific Science Center visit/s. The Faculty who were present at the meeting expressed that having tailor-made visits may be more productive, but any science instruction is welcome. If we could have both events without disrupting class schedules too much that would be optimal. Becca stated that to try to qualify for reduced rate visits from Pacific Science Center we need to apply quickly. **A motion was made to approve up to \$1200.00 for the possibility of doing events through both Pacific Science Center and NatureBridge. Motion was approved.**

- **Yearbook:** last year's yearbooks were created solely by Michele Hayman for \$10.00/32 pages. Terri has been in contact with a new company called Yearbook Life that can offer the following prices: \$8.95/32 pages or \$9.45/36 pages including shipping charges. The question posed was should we continue having Michele do the entire Yearbook for us or do the Yearbook ourselves and have it printed through Yearbook Life? It was expressed that having more pages would be good to allow for 6th grade baby photos and individual grade classroom fun pages. Terri, the Yearbook Coordinator, will get updated pricing from Michele as to how much 36 pages would cost. This is not a fundraiser for PTO.
- **Spring Carnival 2011:** Lily Lacy has volunteered to co-chair Spring Carnival with Louisa Monger. Louisa expressed her need to have a person more in charge of setting up the event and that she can do the work leading up to the event. Volunteer sign-ups will go out earlier this year and we welcome donations for the event as we will be doing raffle baskets and/or silent auction again this year.
- Mrs. Olsen requested money on behalf of Ms. Biasell and Mrs. Schmid for bussing 5th grade students to a water monitoring program, estimated cost not to exceed \$300.00. This is a hands-on field study that links directly to 5th grade curriculum. **A motion was made and passed for up to \$300.00.**
- Terri expressed her thanks to all of our volunteers thus far.
- Please visit the bulletin board/wall for volunteer forms and other information.
- The next PTO meeting will be held on Tuesday, November 8th at 6:30pm.
- Meeting adjourned at 7:41pm.